

## Document list and instructions

Information for applicants for the position of:

- Regional Economic Development Coordinator (North West and North)

**Applications close 10:00am, Monday 4<sup>th</sup> October 2021.**

The following Documents are provided as supporting information:

- Document list and instructions – October 2021 (this document)
- Application Questions – October 2021
- POSITION DESCRIPTION REDC (NW & N)

Additional information about RDA and RDA Tasmania is available from:

- [www.rdatasmania.org.au](http://www.rdatasmania.org.au)
- [www.rda.gov.au](http://www.rda.gov.au)

You should only provide the following as documents when submitting your application:

1. Covering letter
2. Response to the questions (refer to document: *Application Requirements – October 2021*)
3. Current resume  
Please ensure this contains details of current and past work practices/experiences, professionals and academic qualification, and other information which would support your application for this position. Referees will be requested should you be asked to participate in an interview.

If you are short listed for an interview, you should **be available for an interview in Burnie on Thursday 14<sup>th</sup> October 2021** (virtual interviews will be offered to candidates selected for an interview and located outside of Tasmania).

**Applications close 10:00am, Monday 04<sup>th</sup> October 2021** and should be received by emailing them to [jobs@rdatasmania.org.au](mailto:jobs@rdatasmania.org.au).

Should you have any question, please contact RDA Tasmania's CEO, Craig Perkins, on 0409 395 195 or [craig.perkins@rdatasmania.org.au](mailto:craig.perkins@rdatasmania.org.au).